

# COUNTY OF YORK

## MEMORANDUM

**DATE:** May 16, 2003 (BOS Mtg. 6/3/03)

**TO:** York County Board of Supervisors

**FROM:** James O. McReynolds, County Administrator

**SUBJECT:** York County Historical Committee Matters

### **Background**

As the Board is aware, on October 2, 2001, the Board of Supervisors adopted Resolution R01-179, which endorsed an organizational structure, Articles of Incorporation and By-laws for a York County Historical Museum Corporation (hereinafter referred to as the Museum Board). As a result of the establishment of the Museum Board, the York County Historical Committee no longer has responsibility for continuing development and operation of the York County Historical Museum.

In an effort to clearly define the missions of these two organizations, there are a few “housekeeping” items that need to be addressed and are summarized as follows:

1. Determine the disposition of property that is currently in stewardship of the Historical Committee that is intended for use in the Museum.
2. Reassignment of some space in the basement of York Hall.
3. Transfer control of the funds that have been held in an account by the County for the Historical Committee for the purposes of Museum development to the Museum Board.

### **Disposition of Property**

The Historical Committee is recommending the following action be taken on three categories of property, outlined in attached Exhibits A, B, and C.

1. Exhibit A – The property listed in this attachment is owned by the County but is under the stewardship of the Historical Committee. (Because the Historical Committee is an entity established by the Board of Supervisors, the Committee technically, does not own any property. Consequently, all property under the management of the Committee is owned by the County.) The Historical Committee recommends that all of the property listed in Exhibit A be donated to the Museum Board.

2. Exhibit B – This County-owned property has been loaned to the Historical Committee. It is recommended that it now be loaned to the Museum Board.
3. Exhibit C – This property is under the stewardship of the Historical Committee and is recommended to remain with the Committee.

### **Reassignment of Space**

1. The space in the basement of York Hall that is being used for Museum purposes was assigned to the Historical Committee. (The Museum Board did not exist at the time the assignment was made.) Now that the Museum Board exists, this space should be assigned to them for that purpose.
2. The storage area that is assigned to the Yorktown Trustees for storage in Room B3 of the basement of York Hall, should be assigned to the Historical Committee for storage. This would take place some time after July 1, 2003, when the Trustees have had the opportunity to relocate the items stored in this area.

As is the case with all entities, the Museum's use of space will be managed according to the Board's *York Hall Use Policy*.

### **Transfer of Funds**

Funds have been donated and raised in support of the development of a Museum since FY1993. The County has held these funds in an account for the Historical Committee since then and the current fund balance is almost \$21,000. The Historical Committee supports transferring control of these funds to the Museum Board to assist them with their development initiatives.

### **Recommendation**

The Historical Committee was briefed on these issues at their regular meeting on May 15, 2003 and voted to recommend approval of these actions to the Board of Supervisors. I also support the position of Historical Committee and recommend adoption of Resolution R03-80.

Smith/4111  
Attachments: Exhibits A, B, and C  
Miscellaneous Correspondence  
Proposed Resolution R03-80